

*Name of Committee:* National Diabetes and Digestive and Kidney Diseases Special Grants Review Committee, Subcommittee D

*Date:* June 16, 1995

*Time:* June 16, 8:30 a.m.—adjournment

*Place:* Holiday Inn Crowne Plaza, 1750 Rockville Pike, Rockville, Maryland 20852

*Contact Person:* Ann A. Hagan, Ph.D., Natcher Building, Room 6AS-43G, National Institutes of Health, Bethesda, Maryland 20892-6600, Phone: 301-594-8891

*Purpose/Agenda:* To review and evaluate research grant applications.

The meetings will be closed in accordance with the provisions set forth in secs. 552b(c)(4) and 552b(c)(6), Title 5, U.S.C. Applications and the discussions could reveal confidential trade secrets or commercial property, such as patentable material, and personal information concerning individuals associated with the applications, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.

(Catalog of Federal Domestic Assistance Program No. 93.847-849, Diabetes, Endocrine and Metabolic Diseases; Digestive Diseases and Nutrition; and Kidney Diseases, Urology and Hematology Research, National Institutes of Health)

Dated: May 8, 1995.

**Susan K. Feldman,**

*Committee Management Officer, NIH.*

[FR Doc. 95-11941 Filed 5-15-95; 8:45 am]

BILLING CODE 4140-01-M

### **National Institute on Aging; Notice of Closed Meetings**

Pursuant to Section 10(d) of the Federal Advisory Committee Act, as amended (5 U.S.C. Appendix 2), notice is hereby given the following meetings:

*Name of Committee:* Biological and Clinical Aging Review Committee (Subcommittee B)

*Date:* June 7, 1995

*Time:* June 7—9 a.m. to 3 p.m.

*Place:* Holiday Inn Crowne Plaza, 1750 Rockville Pike, Rockville, Maryland 20850

*Contact Person:* James Harwood, Ph.D., Gateway Building, Room 2C212, National Institutes of Health, Bethesda, Maryland 20892, (301) 496-9666

*Purpose/Agenda:* For the review, discussion, and evaluation of individual research grant applications.

*Name of Committee:* Neuroscience, Behavior and Sociology of Aging Review Committee (Subcommittee A)

*Date:* June 5—8, 1995

*Time:* June 5—7 to 8 p.m.; June 6—8:30 a.m. to 5 p.m.; June 7—8:30 a.m. to 5 p.m.; June 8—8:30 to 11:30 a.m.

*Place of Meeting:* Georgetown Holiday Inn, 2101 Wisconsin Ave., NW., Washington, DC 20007

*Contact Person:* Maria Mannarino, M.D., Louise Hsu, Ph.D., Gateway Building, Room 2C212, National Institutes of Health, Bethesda, Maryland 20892, (301) 496-9666

*Purpose/Agenda:* For the review, discussion, and evaluation of individual research grant applications.

*Name of Committee:* Neuroscience, Behavior and Sociology of Aging Review Committee (Subcommittee B)

*Date:* June 16, 1995

*Time:* 1:30 p.m. to 4:30 p.m.

*Place:* Gateway Building, Bethesda, Maryland 20814

*Contact Person:* Paul Lenz, Ph.D., Gateway Building, Room 2C212, National Institutes of Health, Bethesda, Maryland 20892, (301) 496-9666

*Purpose/Agenda:* Teleconference call for the review, discussion, and evaluation of individual research grant applications.

The meetings will be closed in accordance with the provisions set forth in sec. 552b(c)(4) and 552b(c)(6), Title 5, U.S.C. Applications and/or proposals and the discussions could reveal confidential trade secrets or commercial property such as patentable material and personal information concerning individuals associated with the applications and/or proposals, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.

(Catalog of Federal Domestic Assistance Program No. 93.866, Aging Research, National Institutes of Health.)

Dated: May 8, 1995.

**Susan K. Feldman,**

*Committee Management Officer, NIH.*

[FR Doc. 95-11937 Filed 5-15-95; 8:45 am]

BILLING CODE 4140-01-M

### **National Institute on Deafness and Other Communication Disorders; Notice of Closed Meeting**

Pursuant to Section 10(d) of the Federal Advisory Committee Act, as amended (5 U.S.C. Appendix 2), notice is hereby given of the following meeting:

*Name of Committee:* National Institute on Deafness and Other Communication Disorders Special Emphasis Panel.

*Date:* May 22, 1995.

*Time:* 10:30 am to 12:30 pm.

*Place:* 6120 Executive Boulevard, Room 400C, Rockville, MD 20852.

*Contact Person:* Marilyn Semmes, Ph.D., Acting Chief, Scientific Review Branch, DEA, NIDCD, NIH, EPS Room 400C, 6120 Executive Boulevard, MSC 7180, Bethesda, MD 20892-7180, 301/496-8683.

*Purpose/Agenda:* To review and evaluate contract proposals.

The meeting, which will be conducted as a telephone conference call, will be closed in accordance with the provisions set forth in sec. 552b(c)(4) and 552b(c)(6), Title 5, U.S.C. Applications and/or proposals and the discussions could reveal confidential trade secrets or commercial property such as patentable material and personal information concerning individuals associated with the applications and/or proposals, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.

This notice is being published less than 15 days prior to the meeting due to the urgent need to meet timing limitations imposed by the review cycle.

(Catalog of Federal Domestic Assistance Program No. 93.173 Biological Research Related to Deafness and Communication Disorders)

Dated: May 8, 1995.

**Susan K. Feldman,**

*Committee Management Officer, NIH.*

[FR Doc. 95-11938 Filed 5-15-95; 8:45 am]

BILLING CODE 4140-01-M

## **DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

### **Office of the Assistant Secretary for Housing-Federal Housing Commissioner**

[Docket No. R-95-1765; FR-3823-N-02]

### **Notice of Submission of Proposed Information Collection to OMB**

**AGENCY:** Office of Administration, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for expedited review, as required by the Paper Reduction Act. The Department is soliciting public comments on the subject proposal.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments must be received within seven days from the date of this Notice. Comments should refer to the proposal by name and should be sent to: Joseph F. Lackey, Jr., OMB Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503.

**FOR FURTHER INFORMATION CONTACT:** Kay F. Weaver, Reports Management Officer, Department of Housing and Urban Development, 451 7th Street, Southwest, Washington, DC 20410, telephone (202) 708-0050. This is not a toll-free number. Copies of the proposed form and other available documents submitted to OMB may be obtained from Ms. Weaver.

**SUPPLEMENTARY INFORMATION:** This Notice informs the public that the Department of Housing and Urban Development has submitted to OMB, for expedited processing, an information collection package with respect to the Federal Housing Administration (FHA) Title I insurance program. HUD is requesting a 7-day OMB review of this information collection.

Section 201.31 of the Title I regulations, relating to payments of insurance charges, has been amended by a final rule that was published in the Federal Register on March 14, 1995 at 60 FR 13854. This rule permits the Secretary to require Title I lenders to pay insurance charges through the Automated Clearing House (ACH) program.

The funds for the development of the Title I insurance charge payments system were appropriated by the Deficit Reduction act of 1984).

The ACH program is designed to process the collection of Title I charges and accounting data from the lender electronically in lieu of sending checks and HUD forms by mail. The ACH program provides lenders with numerous tangible benefits that should reduce their servicing cost. The advantage of ACH are: (1) Control of payment timing; (2) Banking costs are reduced; (3) Accounting reconciliation is reduced; (4) On-line edits can reduce data errors created by manual recording; (6) ACH payments are fully traceable; (7) The premium payments are drawn down electronically from the lender's designated bank account.

The Department has submitted the proposal for the collection of

information, as described below, to OMB for review, as required by the Paper work Reduction Act (44 U.S.C. Chapter 35):

(1) the title of the information collection proposal;

(2) the office of the agency to collect the information;

(3) the description of the need for the information and its proposed use;

(4) the agency form number, if applicable

(5) what members of the public will be affected by the proposal;

(6) how frequently information submission will be required;

(7) an estimate of the total number of hours needed to prepare the information submission including number of respondents, frequency of response, and hours of response;

(8) whether the proposal is new or an extension, reinstatement, or revision of an information collection requirement; and

(9) the names and telephone numbers of an agency official familiar with the proposal and of the OMB Desk Officer for the Department.

**Authority:** Section 3507 of the Paperwork Reduction Act, 44 U.S.C. 3507; Section 7(d) of the Department of Housing and Urban Development Act, 42 U.S.C. 3535(d).

Dated: May 10, 1995.

**Nicolas P. Retsinas,**  
*Assistant Secretary for Housing-Federal Housing Commissioner.*

**Notice of Submission of Proposed Information Collection to OMB**

*Proposal:* ACH Program Application Title I Insurance Charge Payments System.

*Office:* Title I Accounting and Servicing Division.

*Description of the Need for the Information and Its Proposed Use:* This information collection is required in connection with the issuance of the Title Letter, which announces the Secretary requiring Title I lenders to pay insurance charges through the Automated Clearing House (ACH) program and the instructions for implementing this rule. The collection of information is needed by the collection agent in order to perform the initial "set-up" of the Title I lenders into the ACH system.

*Form Number:* HUD-56150.

*Respondents:* Title I lenders.

*Frequency of Submission:* One Time Only.

*Reporting Burden:*

	Number of re- spondents	×	Frequency of response	×	Hours per response	=	Burden hours
Application initial "set-up" .....	3,000		1		0.25		750

*Total Estimated Burden Hours:* 750.  
*Status:* New Collection.  
*Contact:* Sharron Lipcomb, HUD (202) 708-3611, Joseph F Lackey, Jr., OMB (202) 395-7316.

Dated: May 10, 1995.

**Supporting Statement—Title I Insurance Section and Recordkeeping Requirements**

*A. Justification for the Collection of Information*

1. Why the Collection of Information Is Necessary

The Department, with guidance from the U.S. Department of the Treasury, has developed an electronic payment system utilizing the Automated Clearing House (ACH). The program is designed to process the collection of Title I insurance charges electronically in lieu of sending checks and HUD-646 forms by mail.

Section 201.31 of the Title I regulations, relating to payments of insurance charges, has been amended by the final rule that was published in the **Federal Register** on March 14, 1995 at

60 FR 13854. This rule permits the Secretary to require Title I lenders to pay insurance charges through the ACH program. A copy of the final rule is attached.

The collection of information is needed by the collection agent in order to perform the initial "set-up" of the Title I lenders into the ACH system.

2. Use and Need of Information Collected

The collection of information is necessary for obtaining needed data from Title I lenders for the *initial* "set-up" in the ACH program by the collection agent. This collection requirement is an ACH preliminary application, HUD-56150, that will be located in the Automated Clearing House (ACH) Title I Insurance Charge Payments User's Manual.

3. Use of Modern Technology

Electronic transfer of funds is a recent technology that allows the federal environment a capability that will effectively eliminate the need to either create or accommodate paper

transactions as a standard practice of conducting business. The ACH program allows Title I Accounting and Servicing Division to collect insurance charge payments without so much as a sliver of paper being exchanged between the lender and the government.

4. Efforts to Identify Duplication

We have carefully reviewed the form and their use, and find no duplication of information.

5. Impact on Small Business

Title I lenders with portfolios of fewer than 200 loans may request extensions of up to 12 months to begin making their payments electronically due to technical operational concerns on these lenders.

6. Consequence to Federal Programs

This collection of information is for the initial "set-up" into the ACH program. The burden involved is considered to be the minimum amount consistent with statutory and regulatory requirements.

7. Special Circumstances for Collection of Information Inconsistent With the Guidelines in 5 CFR 1320.6

Not applicable.

8. Consulting With Persons Outside of HUD Concerning Collection of Information

We consulted with the following Title I lenders who voluntarily applied for the Title I ACH program

Master Financial Inc., 333 South Anita Drive, Suite 150, Orange, CA 92668, Mr. Christopher Mullins, Vice President, Tel (714) 456-1025  
American Savings Mortgage Corp., 108 This Way, P.O. Box 2600, Lake Jackson, TX 77566, Mr. Jerry Nelson, President, Rel. (409) 297-0154

There were no problems with filling out the form. It took approximately 10 minutes per contract number. Most lenders have only one contract number.

9. Assurance of Confidentiality for Respondents

All data used by the HUD staff and the collection agent staff is considered confidential and is used for the purpose of lender "set-up" into the ACH program.

We agree that no employees will disclose or allow disclosure of any such data or derivatives thereof to third parties, except as may be required in the performance of this task. The original application of each client is kept in a locked file with access limited to HUD staff. The collection agent secures a copy of the original application until the

lender is "set-up" on the ACH system. The form is then secured in a locked file.

10. Additional Justification for Questions of a Sensitive Nature

We do not have any questions of a sensitive nature.

11. Annualized Cost to the Federal Government

The annualized cost to the federal government for all collections will be ADP staff at \$20.00 per staff hour  $\times$  0.25 hour, or \$5.00 cost per respondent. The annualized cost for 3,000 respondents would be \$15,000. This is a one time cost to the government for the initial "set-up" in the ACH program.

Annualized Cost to the Respondents

We estimate the annual cost to be \$15.00 per staff hour  $\times$  0.25 burden hours, or \$3.75 cost per respondent. The annualized cost for 3,000 respondents would be \$11,250. This is a one time cost to the respondent for the initial "set-up" in the ACH program.

The estimate of annualized cost per respondent will vary depending on the number of contract numbers and the method of transmission. The application form takes approximately 10 minutes to complete for the terminal input method. Those lenders using the CPU to CPU transmission will take approximately 15 minutes. This form must be submitted for each contract number. Most of our 3,000 lenders have only one contract number.

12. Burden of Collection of Information

HUD fully intends to implement the ACH payment system as the sole method for collecting the Title I insurance charge payments. There are approximately 3,000 Title I lenders. The lenders are required to complete the application form for each contract number to be "set-up" on the ACH program. It takes approximately 10 to 15 minutes to complete the form depending on the preferred method of transmission.

*Description of Information Collection*

*Requirement:* One-time application for electronic transmission of funds.

*Number of Respondents:* 3,000

*Number of Responses per Respondent:* 1

*Total Annual Responses:* 3,000

*Hours per Response:* 0.25

*Total Hours:* 750

13. Change in Burden

This is a new requirement to collect data needed to establish a new process for collecting funds. This collection of information will enable HUD to eliminate the form HUD-646. The application form, HUD-56150, for the initial "set-up" in the ACH program will reduce each lenders paperwork burden by 36 pages a year, or 108,000 decrease in burden for information collection of Title I insurance charge payments.

14. Publishing and Collecting of Information for Statistical Use

Not applicable.

BILLING CODE 4210-27-M

# ACH Program Application Title I Insurance Charge Payments System

U.S. Department of Housing  
and Urban Development  
Office of Housing  
Federal Housing Commissioner

Complete a separate form for each contract number. This form may be photocopied.

OMB Approval No. 2502-XXXX (Exp. XX/XX/XX)

Public Reporting Burden for this collection of information is estimated to average X.X hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction Project (2502-XXXX), Washington, D.C. 20503. Do not send this completed form to either of the above addressees.

Please print or type all information.

Method of Transmission (check one)

☐ Terminal Input

☐ CPU to CPU \*

Mail the  
completed  
form to:

U.S. Department of Housing and Urban Development  
Title I Insurance Section  
P.O. Box 44426, L'Enfant Plaza Station  
Washington, D.C. 20026-4426

Name and Address of Lending Institution

Lender Contract Number (6-digit number)

Name and Address of Bank

Bank Account Number

Type of Account (Please check)

☐

Savings account

☐

Checking account

Bank's ABA Number (Transit Routing (TR) 9-digit number)

Name of Primary Contact Person

Telephone Number (Include Area Code)

Name of Alternate Contact Person

Telephone Number (Include Area Code)

Signature of Authorizing Official

Title

Date

\* For CPU to CPU clients only: Please complete the following:

1. Name of Technical Contact Person

Telephone Number (Include Area Code)

2. Computer Type

3. FAX Number for receiving transmission confirmation

4. Communication Device

## Instructions for CPU Clients

1. Provide the name and telephone number of the client's technical contact, i.e., the person responsible for telecommunications hardware or software who will be directly involved in the communications testing.
2. Indicate the type of computer hardware being used, e.g., IBM (or compatible), UNISYS, DEC.
3. Provide the FAX number for receiving the transmission confirmation report.
4. Provide a brief description of the dial-up modem being used and its functional characteristics, e.g., Baud line speed, Dataphone brand/model, Protocol.

form HUD-56150 (04/11/95)